

**BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

July 13, 2011

The annual Organizational Meeting of the Marathon Central School District Board of Education was called to order at 7:00 p.m. by District Clerk, Nancy LoPresti.

MEMBERS PRESENT: Floyd Parker, Dale Betts, Terrie Atwood, Katherine Bush, Glenn Gates, Michael Gerber, David Brandstadt

OTHERS PRESENT: Larry Hayes (Interim Superintendent), Karen Braman, David Rosetti, Shelley Warnow, and Nancy LoPresti - District Clerk. See attached sign-in for others present.

ELECTION OF OFFICERS: When nominations for President were opened by the Clerk, T. Atwood nominated F. Parker, seconded by G. Gates.

One ballot cast; F. Parker named President of the Board of Education 2011-2012.

CARRIED 7-0

The meeting was turned over to President Parker.

When nominations for Vice President were opened, G. Gates moved and D.Brandstadt seconded nomination of T. Atwood.

One ballot cast; T. Atwood named Vice President of the Board of Education 2011-2012.

CARRIED 7-0

OATHS OF ALLEGIANCE: Oaths of Allegiance were administered to President F. Parker, Vice President T. Atwood, New Board Members F. Parker, M. Gerber and D. Betts.

APPOINTMENTS/DESIGNATIONS FOR SCHOOL YEAR 2011-12: Following a brief discussion and explanation, G. Gates moved and T. Atwood seconded motion to approve the following appointments and designations for school year 2011-2012:

- A. District Clerk - Nancy LoPresti
- B. District Treasurer - Michelle Cretaro
- C. Deputy Treasurer - Karen Braman
- D. District Census Enumerator - Dorlene Kellicut
- E. School Medical Services - Family Health Network of Central NY
- F. Bank Depository - Alliance Bank, Marathon Office
- G. Bank Signatories - Karen Braman, Larry Hayes, Rebecca Stone
- H. Official Newspaper - Cortland Standard
- I. Purchasing Agent - Larry Hayes, Rebecca Stone
- J. Designated Rep for Insurance & Workman's Compensation - Karen Braman
- K. Insurance Consultant - Mary Bliss
- L. Chief Faculty Counselor of Extra-Curricular Funds - Larry Hayes/Rebecca Stone /David Rosetti
- M. Central Treasurer of Student Activity Accounts - Claud Campbell
- N. Certify Payroll - Karen Braman
- O. Approve Budget Transfers - Larry Hayes, Rebecca Stone
- P. Signatories for National School Lunch Program - Nancy LoPresti, Larry Hayes, Rebecca Stone
- Q. School Attorney-Ferrara, Fiorenza, Larrison, Barrett & Rietz, P.C.
- R. Establish Petty Cash Funds (2) at \$100 each.
- S. Special Education
 - 1. Committee on Special Education
 - 2. Committee on Preschool Education
 - 3. Impartial Hearing Officer List
 - 4. Subcommittee on Special Education
 - 5. Access to Records
 - 6. Surrogate Parent
- T. District Tax Collector - Mary Bliss
- U. Attendance Supervisor - Building Nurses
- V. External Auditors - Port, Kashdin & McSherry
- W. Internal Auditors - Ciaschi, Dietershagen, Little and Michelson
- X. Internal Claims Auditor -Teresa Renk
- Y. Deputy Claims Auditor - Claud Campbell
- Z. Records Management Officer - Karen Braman
- AA. Information Access Officer - Nancy LoPresti
- BB. Asbestos Designee - Harry Baker
- CC. Physical Therapy Services - Jennifer McConnell
- DD. Employees who have access to Student Records
 - 1. L. Hayes, R.Stone
 - 2. S. Warnow
 - 3. D. Rosetti
 - 4. M. Walker
 - 5. K. Braman
 - 6. G. Hartnett
 - 7. D. James
 - 8. T. Miller
 - 9. N. LoPresti
 - 10. Administrator - TBD
 - 11. Other clerical personnel as needed

- EE. Title IX Officer - TBD
- FF. Re-approval of Board of Education Policies and Administrative Regulations - Larry Hayes, Rebecca Stone
- GG. Mileage Reimbursement at the IRS Rate
- HH. Homeless Liason - TBD

CARRIED 7-0

OATHS OF ALLEGIANCE

President Parker performed Oaths of Allegiance to N.LoPresti, District Clerk, and K. Braman, Deputy Treasurer.

M. Bliss, District Tax Collector; Claud Campbell, Deputy Claims Auditor/Central Treasurer of Student Activity Accounts; and Theresa Renk Internal Claims Auditor to be administered on the next working day.

FIRE INSPECTION - D. Warnow

D. Warnow, BOCES Safety Officer, reviewed the fire inspection that was performed on June 16, 2011. See attached.

Following the review, M. Gerber moved and K. Bush seconded motion to accept the Fire Inspection as presented.

CARRIED 7-0

30 MINUTES RESERVED FOR PUBLIC INPUT

Tina Gallagher thanked Mr. Hayes for calling to update her of the progress on the TC3 Policy. She also thanked Mr. Rosetti for preparing the policy.

Tina also asked if there has been any progress on the Teacher's contract. And, to whom does she forward any concerns about the scholarships presented at Graduation.

K. Braman stated that she would be a contact and relay the information as appropriate.

Cindy Barry asked about the process being used to replace the CSE Chair.

L Hayes answered her question with the steps that are currently being taken to fill the position.

Cindy also questioned the availability of bathroom facilities for home spring sports events. She stated that it is embarrassing in home basketball games with the PA system not working. And, she asked if she could purchase a CD for the National Anthem.

L.Hayes stated that that is one possibility - but also, suggested the possibility of asking for someone (or multiple persons) from the music department to sing.

ACKNOWLEDGE MINUTES OF MEETINGS OF JUNE 22, 2011

The minutes of the meeting of June 22nd, 2011 were reviewed and acknowledged.

FINANCIAL

Treasurer's Report - L. Hayes stated that the Treasurer's reports for June were available for review if anyone was interested.

BUSINESS - K. Braman

Warrants - K. Braman asked members of the Board of Education to acknowledge the final financial reports for the 2010-2011 school year.

Budget Transfers - K. Braman reviewed the final budget transfers for 2010-2011, as approved at the previous Board Meeting, as attached.

Free and Reduced Lunch Certification - Upon the recommendation of the Business Administrator, T. Atwood moved and K. Bush seconded motion to approve the Free and Reduced Lunch Certification for 2011-2012.

CARRIED 7-0

Approval of BOCES Wide Area Network Resolution - Upon the recommendation of the Business Administrator, G. Gates moved and T. Atwood seconded motion to approve the Wide Area Network Resolution with OCM BOCES, for the 2011-2012 school year.

CARRIED 6-1 Brandstadt

Approval of BOCES Initial Contract - Will be brought back to the next meeting. Copies will be in Board packet.

Credit Card Statement - The credit card statement was in Board of

Education packets. K. Braman asked if there were any questions.

Disposal of District Property - Upon the recommendation of the Business Manager, T. Atwood moved and G. Gates seconded motion to authorize the disposal of the attached list of items belonging to the district.

CARRIED 7-0

BOARD OF EDUCATION

Board Calendar - Upon the recommendation of the Superintendent, G. Gates moved and T. Atwood seconded motion to approve the Board calendar for 2011-2012, as attached.

CARRIED 7-0

Board Policy - It was unanimous to send the Academic policy (5270) back to the committee to review with Rebecca Stone, make changes and bring back to the Board at a later time during the school year.

PERSONNEL

Resignation(s)

Upon the recommendation of the Superintendent, T. Atwood moved and M. Gerber seconded motion to accept the resignation of **Ruth Morrison**, from the position of Bus Driver, effective June 30, 2011, however, approve her for a substitute bus driver for the 2011-2012 school year.

CARRIED 7-0

Appointments

Summer Nutrition

Rescind Appointment - Upon the recommendation of the Superintendent, T. Atwood moved and D. Betts seconded motion to rescind the appointment of Donna Mosier for the Summer Nutrition Program for 2011-2012

CARRIED 7-0

Summer Nutrition Program - Upon the recommendation of the Superintendent, with agreement of the Business Manager, M. Gerber moved and G. Gates seconded motion to appoint Jackie Whitmore to the position of Food Service Helper for the summer nutrition program for 2011, effective July 6-August 12, 2011, salary \$7.83 per hour/6.5 hours per day, for a maximum of 28 days. Not to exceed \$1,424.92.

CARRIED 7-0

Web Manager - Upon the recommendation of the Superintendent, with agreement of the Administration, M. Gerber moved and K. Bush seconded motion to appoint Adam Dennison to the position of Web Manager, effective July 1, 2011

CARRIED 7-0

Create Liberty Partnership position:

Upon the recommendation of the Superintendent, D. Betts moved and M. Gerber seconded motion to create the position of Liberty Partnership Coordinator, effective September 1, 2011, salary \$6,700.

CARRIED 7-0

Liberty Partnership Coordinator - Upon the recommendation of the Superintendent, K. Bush moved and G. Gates seconded motion to appoint Adam Dennison to the position of Liberty Partnership coordinator, effective September 1, 2011, salary \$6,700.

CARRIED 7-0

Leave of Absence - Upon the recommendation of the Superintendent, with agreement of the Athletic Director, K. Bush moved and M. Gerber seconded motion to approve a one year leave of absence for S. Malmberg, from the position of Junior Varsity Field Hockey Coach for family reasons, for the 2011-2012 school year.

CARRIED 7-0

Sports Appointments - Upon the recommendation of the Superintendent, G. Gates moved and M. Gerber seconded motion to approve the attached list of Fall Coaching appointments.

CARRIED 6-0-1 Atwood

Substitutes - Upon the recommendation of the Superintendent, T. Atwood moved and G. Gates seconded motion to approve the following substitutes for the 2011-2012 school year.

Teacher
Teacher/Ass't

Noah Balles
Kristina Reilly

Teacher/Ass't
Teacher/Aide/TA
Aide/TA
Cleaner
Cleaner/Café

Heather Berman
MaryJane Wood
Valerie Penrose
Pamela Braman
Penny Finch

FINGERPRINTING: Required Conditional Appointment

CARRIED 7-0

Graduate and Inservice Hours

Having received verification of successful completion of additional hours of graduate study as indicated below G. Gates moved and T. Atwood seconded motion that the following person be moved to the proper level of salary according to the rules and regulations.

Graduate Hours

Susan Schoof

3 hours

CARRIED 7-0

SUPERINTENDENT UPDATES - L. Hayes

Superintendent Transition - L. Hayes reported that Mrs. Stone will be in the district on Thursday evening and Friday for Director of Instruction/CSE Chair interviews. She is meeting with Mark Pettit, Karen Braman, and L. Hayes to review legal matters, policy, etc.

ENTRY LEVEL PLAN - It was unanimous amongst the Board to authorize the entry level plan for Rebecca Stone, as submitted.

Kindergarten Screening - S. Warnow

S. Warnow reported that they screened 42 students, and have 5 still to screen for a total of 47. Speech and OT screenings were included in the process.

S. Warnow also thanked Pastor Jenson, of the Methodist Church, for use of Church for Kindergarten screenings.

Capital Project - L Hayes reported that everything is in full swing. The wiring at Appleby is a very slow process. The pump at Appleby is totally installed.

He will schedule a Capital Project walk-thru on August 10th at 6:00 p.m. prior to the Board meeting.

Summer Nutrition Program - L. Hayes thanked M. Gerber for being the liaison between the District and the Presbyterian Church. The summer nutrition program is being housed in the Presbyterian Church due to safety issues with the construction project at the Jr. Sr. High School.

Summer Cleaning - L. Hayes reported that one of the students that was appointed did not show up to work after several calls. Therefore, Larry Cornell has been hired as a sub for the remainder of the summer.

The cleaning staff at the Elementary are transporting water and using porta johns, since there is no water or electricity in the building. Next week High School cleaning staff will move to the elementary school to complete their work. At the end of the summer the elementary staff will come to High School to have things on schedule to start the school year on time.

F. Parker asked that Board Committees be on the agenda for the July 27th Board meeting.

Adjourn - At 8:30 p.m., G. Gates moved and T. Atwood seconded motion to adjourn the meeting.

Nancy LoPresti
District Clerk